

**BELVIDERE TOWNSHIP BOARD MEETING  
8200 FAIRGROUNDS ROAD  
BELVIDERE, IL 61008  
JANUARY 10, 2012 5:00 PM**

**MINUTES**

**Call to Order/Roll Call** ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

**Approval of Prior Meeting's Minutes** ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on December 27, 2011. The motion was 2<sup>nd</sup> by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

**Transfers** ~ there are no transfers.

**Reports**

**Supervisors Report** ~ Supervisor Murphy said there has been a lot of miss-information out there regarding GA (General Assistance) so he introduced **Township Attorney Keri-Lyn Krafthefer** to explain to the public the roll of the Township when it comes to General Assistance. Attorney Krafthefer said that if the Board had made the \$5,000 requested donation from the Belvidere/Boone County Food Pantry it would have been illegal. The Township is governed by the Illinois Public Aid Code and there are strict requirements regarding how those funds can be distributed. Supervisor Murphy asked if the public had any questions of Attorney Krafthefer. Assessor Helnore asked what are the qualifications to receive public assistance. Terri Bullard the Township Public Aid Coordinator and Executive Assistant explained that only single adults or married couples with no income and no children qualify, those that do not qualify are referred to potential agency's that can help them. Bonus Township resident Bill Pysson asked if the Township could give a donation to the Salvation or any other organization. Attorney Krafthefer stated that what the Township can do with organizations within the boundaries of the Township is give them moneys to provide services but those funds cannot come from the General Assistance Fund. Those organizations receiving funds from the Township would have to reapply annually to receive additional funds. Township resident Bruce Marquardt asked why last fall the Township wanted to purchase a building and let the YMCA use it, how that different then was helping the Food Pantry. Supervisor Murphy said that falls within the guidelines of youth organizations which the Township came provide programs for. Bonus Township resident Bill Pysson asked about the other Townships being serviced by Belvidere Township for their General Assistance clients, Executive Assistant Terri Bullard explained the process. Another resident asked if the Food Pantry had a location within Belvidere Township if they could then ask for funds from the Township. Attorney Krafthefer stated they potentially could if they provided the services eligible services and if the Board approved the request.

**Highway Commissioner's Report** ~ the Township Road Crew will be doing tree trimming when the weather permits.

**Assessor's Report** ~ Belvidere Township had 311 appeals that the Board of Review has ruled on, of those responses 69 have asked to be scheduled for further appeal hearings by the Board of Review from Jan. 12<sup>th</sup> through Jan. 20<sup>th</sup>. If the property owner is still not satisfied with the Board of Review findings they can appeal to the State Property Tax Appeal Board.

**Clerk's Report** ~ no report at this time.

**Trustee's Report** ~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report at this time. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

**Unfinished Business** ~ **Disposal of Equipment**, this topic was discussed and finalized at the last Board Meeting and should be removed from the next agenda.

**Financial Request Forms**, Trustee Carlson made a motion to adopt the newly revised Financial Request Forms, the motion was 2<sup>nd</sup> by Trustee Zeien and passed with five ayes no nays on a roll call vote.

**Legal** ~ nothing to discuss for Legal tonight.

**New Business** ~ **Weight Restriction Ordinance No. 01-12**, the Board gave the Hwy Commissioner a unanimous vote of confidence on the Weight Restriction Ordinance.

**US Postal Resolution**, Trustee Robertson made a motion to adopt the US Postal Ordinance No. 02-12, the motion was 2<sup>nd</sup> by Trustee Zeien and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Treasurer's Report and Approval of Town Bills** ~ Trustee Carlson made a motion to pay the town bills the motion was 2<sup>nd</sup> by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

**Public Comments** ~ Pat Mattison asked about some stop signs for road safety. His question was directed to the Hwy Commissioner who was already aware of the road in question. Assessor Helnore stated that our local post office has added additional staff.

**Adjournment** ~ a motion was made by Trustee Turner to adjourn the meeting at 5:45 pm, 2<sup>nd</sup> by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted  
Judy Schabacker Clerk